



Base Bulletin

Vandenberg AFB, CA 93437-0759



26 January 2005

No. 4

The Base Bulletin is published each Wednesday (except holidays). Send proposed bulletin items to Base Publishing Management (30SCS/SCBP) via e-mail to [Vandenberg Publishing](#) or fax to DSN 276-6614 or 805-606-6614 by noon on Monday (by noon the preceding Friday if a holiday occurs on Monday or Tuesday), to meet the Wednesday publishing date. Be sure to include your name, office symbol, and office phone number. Remember to include your home phone number for personal items. Your items will run for two consecutive weeks, and may be resubmitted one week after the last date it was published. Bulletins are valid for 90 days unless rescinded or superseded. Note: If an article requires a 30SW Form 400, this form must be submitted with the article, or it will not be published.

SECTION I — ADMINISTRATIVE DUTIES

Duty Chaplain: Duty phone, 6-5773. After hours, 606-9961.

Safety Hazard: Dial 5-SAFE (If off base, dial 605-SAFE).

SECTION II — OFFICIAL

1. Team Vandenberg:

a. Retirement Ceremony: Colonel Mark Jelonek, 614th Space Operations Group Commander, cordially invites you to attend a Retirement Ceremony honoring Senior Master Sergeant Glen Eckart on Thursday, 27 Jan 05, at 1400 at the Pacific Coast Club Ballroom. Reception immediately following. For more information, please contact MSgt James Webb, 5-5089, or SMSgt William Haskell, 5-2774. (614SOPS/DOS)

b. Retirement Luncheon: Colonel Mark P. Jelonek, Commander, 614th Space Operations Group, cordially invites you to a retirement luncheon honoring Chief Master Sergeant Judy G. Granczewski, 614th Space Operations Group Superintendent, on Tuesday, 1 Feb 05, 1100 at the Pacific Coast Club Ballroom, Bldg 11070, Nebraska Ave, Vandenberg Air Force Base, CA. Attire: Military Uniform or Civilian: Business Casual. Luncheon Choices: Ala Carte or Buffet. For presentations or details, contact [TSgt Karen Feckovic](#) at 6-7080. (14AF/A331)

c. Joint Pacific Area Scheduling Office (JPASO) Scheduling Conference: The next quarterly JPASO Scheduling Conference will be held Thursday, 03 Feb 05 at 1000 in the WROCC auditorium (Bldg 7025). There are several range scheduling briefings planned with presentations by JPASO Pacific area range representatives including PMRF Barking Sands, HI, Naval Air Point Mugu, CA, 22 Space Operations Squadron, Peterson AFB, CO, Reagan Test Site U.S. Army Kwajalein Atoll and others discussing range instrumentation, maintenance, operations schedules and related topics. Contact Rich Noci at 6-8985 for more information. (2ROPS/DOUS)

d. Interested In Going TDY? The MPF's Personnel Readiness Function is looking for volunteers, in the rank of E-5 and below, to go TDY for approx 120 days working as a Third Country National (TCN) Escort. We are currently looking to fill 20 tasking for the AEF 5 and AEF 7 cycles. The benefits include traveling to another country and receiving a tax- free reenlistment bonus if you are eligible for reenlistment during that time. All TDY tasking is on a first-come, first-served basis. Eligibility criteria are as follows: Must not be obligated to fulfill an AEF requirement for your current AFSC and must remain eligible to support this tasking for the entire AEF cycle. Must have a Secret or Interim Secret Clearance. Must be an E-5 or below. Must have your commander's approval in writing to be eligible to volunteer for the TCN Escort deployments. For more information, please contact TSgt Leduc at 6-7574. (30MSS/DPMDX)

e. 2005 Internal ECAMP Audit Rescheduled: The Environmental Compliance Assessment and Management Program (ECAMP) audit will be conducted 14—18 Mar 05. This audit will cover the environmental protocols as found in AFI 32-7045. ECAMP team members will be visiting wing, tenant, and contractor organizations during the audit. View the [Team Guides](#) on the 30CES/CEV website. Please contact John Woods at 5-0633 for additional information. (30CES/CEVV)

f. Free Tax Assistance is Available: Your VAFB tax team is here to help you. Volunteers are trained and available to give complete tax service to include filing your Federal and state income tax forms

TEAM VANDENBERG

electronically giving you the fastest possible refund free of charge. W-2's are available online at [myPay](#). Contact your unit tax advisor or call the tax office at 6-3650 for an appointment. (30SW/JA)

g. Military Equal Opportunity (MEO): The primary objective of the Equal Opportunity and Treatment (EOT) program is to improve mission effectiveness by promoting an environment free from personal, social, or institutional barriers that prevent Air Force members from rising to the highest level of responsibility possible based on their individual merit, fitness, and capability. The EOT program encourages members to use the chain of command to identify and correct unlawful discriminatory practices. This includes processing and resolving complaints of unlawful discrimination and sexual harassment. For more detailed information contact the 30th Space Wing MEO office at 6-0370. (30SW/ME)

h. Airmen Against Drunk Driving (AADD): Think Safety Before You Start!! Here are your choices for a safe ride home: Call AADD at 605-AADD/606-AADD for an anonymous free ride home, or get a complimentary ride from your First Sergeant when you have to be picked up. Tough decision? (30CES/CEOM, 6-7760)

i. New Contracting Website: The 30th Contracting Squadron has a new website on the intranet! Whether you are looking for a list of contracts at Vandenberg, points of contact, or information on BRAGs, PBSA, GPC, or how to create and submit an AF Form 9 Purchase Request, the 30 CONS Web page is one you can't do without. You'll find information on each of our flights in addition to helpful links to the 30th Space Wing Small Business Office, HQ AFSPC, and the SAF/AQ Contracting Toolkit containing a wealth of information. Check it out: the [30 CONS website](#) is there for your convenience. (30CONS/LGCP, 6-2436)

2. 30th Space Communications Squadron: (30SCS)

a. Cisco Systems Government Network Express: Wednesday, 26 Jan 05, 0900—1500 Cisco Systems will be at the VAFB Parade Grounds. The Government Network Express will demonstrate Cisco's Advanced Technologies in areas such as: Security, IP Communications (VoIP), Mobility, Video Conferencing, Storage Area Networking (SAN), and Wireless Technology. (30SCS/SCBS, 6-9500)

b. Email Signature Blocks: According to [AFI 33-119, Air Force Messaging](#), senders are required to include a signature block on all official emails that follow specific formats found in AFI 33-119, The Tongue and Quill, AFI 33-321, and AFMAN 33-326. **Slogans, quotes, graphics, digital images, logos, font signatures, clip arts, special stationeries, etc., are prohibited.** More information can be found in AFI 33-119. Users must consider professional image and conservation of Air Force network resources (bandwidth). (30SCS/SCB, 6-5634)

c. Do Not Remove FormFlow from your computers: The Air Force standard Information Management Tool (IMT) software is PureEdge Viewer 6.0.1 (sometimes referred to as ICS Viewer). All Air Force, AFSPC, and subordinate unit forms have been converted to IMTs and are located on the Air Force e-Publishing and AFSPC Forms Library websites. FormFlow forms are archived; customers may contact [AFSPC CSS/SCTI](#) via email or DSN 692-6802/3157 to obtain archived forms from AFSPC and subordinate units. DoD is not migrating to the PureEdge viewer at this time and will continue to use Adobe and FormFlow software to design forms. Customers using DD, SF, OPM, etc., forms will still need FormFlow software to access them. Since Air Force no longer has a maintenance agreement for FormFlow software, users of FormFlow products should save the FormFlow form and data together as a package (this process will ensure that the retrieval of the form and data can be easily accomplished when required), or transfer the data to an IMT. AFSPC Forms Manager recommends FormFlow product users and Work Group Managers not uninstall FormFlow software from individual hard drives. To read the full message from the Command Forms Manager, [click here](#). (30SCS/SCBP, 6-7892/4)

d. Emission Security Announcement: If you have classified processors and have a need to switch classified and unclassified signal wire lines or share one monitor, keyboard, and mouse with a classified central processing unit (CPU) and an unclassified CPU, an A/B switch can be used. Contact TSgt Greene at 5-2352 for more information. (30SCS/SCBI)

3. Traffic Management Office (TMO): (30LRS)

Shipping/Receiving Packages via Federal Express: Attention all base organizations that ship and/or receive packages via Federal Express: Under the DoD approved GSA contract, FedEx is authorized to transport unmarked classified packages up to a classification of SECRET. Any packages you receive from FedEx must be treated as classified material until they are determined to be otherwise. When shipping classified items, they must be processed through TMO Cargo Movement unless other arrangements have been made. TMO must be advised on the classification level. Contact TSgt Scott at 6-3381 for more information. (30LRS/LGRDC)

4. Military Personnel Flight: (30MSS/DPMP)

Military Personnel Flight (MPF) Customer Walk-in Hours: The MPF Customer Service (ID Cards & Records), located in Bldg 11777/C-114, walk-in hours are: Monday, Tuesday & Thursday from 0800—1500, Wednesday from 1000—1600, and Friday from 0800—1600. All other MPF Office walk-in hours are from 0900—1500. Appointments may be made outside the times listed, by contacting the appropriate office. The MPF has mandatory Warfit Monday, Tuesday & Thursday afternoons and will stop taking new customers at 1500. For further information call SMSgt Walker at 6-7719. (30MSS/DPMP)

5. Civilian Personnel Flight: (30MSS/DPCE)

Voluntary Leave Transfer Program: The following Vandenberg AFB employees are currently in need of donated leave: Alana Davenport (30CES/CEOE), Bruce Dufresne (2ROPS/DOUS), Christine Holly-Vickers (30SW/JA), Fidel G. Terrones (30CES/CEOIE), James H. Field (30LRS/LGRVM), and Rickey Alexander (30CES/CEOF4). We also have a list of over 55 other Air Force employees who are in need of your assistance. Civilian employees who would like to donate a portion of their annual leave must complete an [OPM 630-A](#). Stop by Bldg 11777, Rm B-208 to pick-up and/or turn in your form or access this form online. (30MSS/DPCE, 6-5847)

6. 30th Medical Group: (30MDSS/SGSAP, 6-5688)

a. Clinic Closure: The Vandenberg Clinic will be closed 27 Jan 05 for Mandatory Medical Readiness Training. For urgent needs please call 606-CARE or 888-252-3299. Please plan ahead for appointments and pharmacy refills. For more information, contact Capt Clemens at 6-5327. (30MDOS/SGSAP)

b. 30 MDG Implements New Computerized Medical Records: Beginning 24 Jan 05, 30 MDG will implement a new medical record system called Composite Health Care System II (CHCS II). CHCS II will eventually replace current paper-based records with an electronic patient record, which will be accessible by authorized providers throughout the DoD Military Health System. Look for more information about CHCS II the next time you visit the 30 MDG. Point of Contact is Lt Col Tim Nelson, 30 MDG CHCS II Implementation Coordinator. (30MDOS/SGSAP, 6-5327)

7. 30th Security Forces Squadron: (30SFS/SFOS, 5-0792)

a. Visitor Center Parking: IAW posted signs, parking at the Visitor Control Center parking lot is limited to one hour only. Please contact TSgt Wagle or SrA Cornwell at 6-7099 for more information. (30SFS/SFOXV)

b. Installation Entry Gate Hours: The Santa Maria, Solvang, South and Timber Lane Gates are open 24 hours a day. The Utah Gate is open from 0600—2200, everyday. The Lompoc Gate is open from 0600—1900, everyday. The Titan gate is open from 0600—0900 and 1500—1800, Monday—Friday. (30SFS/SFOP, 5-2585)

8. 30th Civil Engineering Squadron: (30CES)

a. Attention All Facility Managers: Please ensure that Civil Engineering (CE) Customer Service has the correct Primary and/or Alternate Facility Manager assigned to your building. Call CE Customer Service at 6-0010 to verify the correct information is in our system. If you need to assign a Facility Manager, do so by using the form located in the 30th Space Wing Pamphlet 32-3 attachment 1. The form must be signed by Unit Commander or equivalent and forwarded to CE Customer Service. Facility Manager training is on the third Wednesday of the month at 1000 in Bldg 11439, Rm 109, CES Conf. Rm. (30CES/CEOFP, 6-0010)

b. Recreational Vehicles, Boats and Trailers: A recreational vehicle (RV) is defined as that which could reasonably be judged to be one or more of the following: boat, camper, cargo truck, motor home, or pickup camper if the camper or camper shell is wider or longer than the pickup bed or trailer. Store recreational vehicles and pickup trucks with campers not used as daily transportation in the RV storage area, located in the northeast corner of 13th Street and New Mexico Ave. The Outdoor Recreational Center controls the storage lot. Recreational vehicles may be parked in the housing area for a period not to exceed 72 hours for loading, unloading, or cleaning purposes. Contact Linda MacClendon at 6-3477 for more information. (30CES/CEH)

9. Air Force Reserves: (30MSS/ISR)

Briefing: The next Air Force Reserve PALACE CHASE briefing is Tuesday, 8 Feb 05, at 1300, in Bldg 11777, Rm C-206. If you are interested in applying for this program, you must contact MSgt Brenda Kartheiser to schedule a briefing. (AF Reserve Recruiter, 6-2704)

OFFICIAL

FRANK GALLEGOS
Colonel, USAF
Commander

Karen L. Dean
Chief, Publishing Management

SECTION III — UNOFFICIAL

General Information:

a. Base Theater Marquee: The following movies will be shown at the Base Theater, Bldg 13750. Call 6-5565 for movie information. (AAFES)

| Day | Date | Movie | Rating | Opens | Starts |
|----------|-----------|---|--------|-------|--------|
| Thursday | 27 Jan 05 | "Lemony Snicket's A Series of Unfortunate Events" | PG | 1830 | 1900 |
| Friday | 28 Jan 05 | "Spanglish" | PG-13 | 1830 | 1900 |
| Saturday | 29 Jan 05 | "Lemony Snicket's A Series of Unfortunate Events" | PG | 1830 | 1900 |

b. Food Service Events: For more details contact SSgt Bethany Lopez at 6-5496. (30SVS/SVMF)

| Day | Date | Event | Start Time | Location(s) |
|----------|-----------|--------------------------|-------------|----------------------|
| Thursday | 3 Feb 05 | National Carrot Cake Day | 1100 & 1630 | Breakers/Beachcomber |
| Sunday | 6 Feb 05 | Super Bowl Party | 1530 | Breakers |
| Tuesday | 8 Feb 05 | Mardi Gras Meal | 1100 | Breakers/Beachcomber |
| Monday | 14 Feb 05 | Valentine's Day Lunch | 1100 | Breakers/Beachcomber |

c. Adopt a Pocket Pal: 23 white rats are in need of permanent homes. Visit the Lompoc County Animal Shelter. Shelter hours are: 0900—1230 and 1330—1645, Monday—Friday, and 1000—1600 on Saturdays. Call 737-7755 for more information.

d. Knights of Columbus Free Throw Championship: All boys and girls ages 10 to 14 are invited to participate in the local level of competition for the 2005 Knights of Columbus Free Throw Championship. The local competition will be held Sunday, 30 Jan 05, at 1300 at the Youth Center. The event is free of charge. Participants are required to furnish proof of age and written parental consent. For entry forms or additional information, contact Jeffrey Greenwood at 734-1700.

e. Black History Month Celebrations: The Vandenberg Black History Month Committee invites you to celebrate at the Black History Month Opening Ceremony Tuesday, 1 Feb 05, at 1100 in the lobby of Bldg 11777 (MPF). Also, be sure to attend the Annual Gospel Jubilee, Saturday, 5 Feb 04, at 1800 at Chapel 1. All active duty members, spouses, civilians, and retirees are welcome. For more information, contact MSgt D. King (532 TRS/DO) at 6-5551 or SrA Nurse (30 CPTS/FMFC) at 6-4606. (2SLS/MAFD, 5-4910)

f. Big Brothers Big Sisters: Big Brothers Big Sisters matches kids with adult volunteers who share friendship, fun, and a positive role model. Come learn how to become a Big Brother or Big Sister, broaden a child's horizon, and bring a little magic into both of your lives. Our New Volunteer Orientation and Training will be held on Wednesday, 2 Feb 05, 1130—1300 at the Family Support Center, 723 Nebraska Ave, Bldg. 10525. RSVP! If you're interested but can't make the meeting, please call Charlie Guzman at 735-4376 ext. 26 to learn more about becoming a Big Brother or Big Sister.

g. Hispanic Heritage Committee: The Hispanic Heritage Committee will be meeting Thursday, 3 Feb 05, at 1200 at the Base Library in Conference Room B to discuss the formation of a Vandenberg Hispanic Association and generate ideas for the upcoming Hispanic Heritage Month Celebration. All active duty members, spouses, civilians, and retirees are welcome. For more information, contact Capt Dizzy Murphy (30 OSS/OS) at 6-2199, or Lt Wright (2 SLS/MA) at 5-4910. (2SLS/MAFD)

h. Lompoc Concert Association: The Lompoc Concert Association continues its 57th season on Wednesday, 3 Feb 05 at 1930 at Trinity Church 500 E. North Avenue in Lompoc. The Westwind Brass playing trumpets, trombone, French horn, and tuba will be the guest artists. The Los Angeles Times and others have acclaimed Westwind Brass for virtuosity, musical integrity, and diverse programming. The quintet has captured prizes at two international brass competitions and has toured internationally in Japan, Mexico, and across the United States. Season subscriptions for the remaining concerts will be available also single tickets may be purchased for this concert at the door at \$15.00 adults and \$7.00 students. For more

information, contact Subscription Chairman, Vivian Dew at 733-4006 or co-chairman Jean Jacoby at 736-8713. Santa Ynez Valley representative is Anabelle Dalberg at 688-4687.

i. Girl Scout Cookies: The Vandenberg AFB Girl Scouts of Tres Condados will be taking cookie orders until Sunday, 6 Feb 05. The cookies will be delivered in March. To purchase cookies from a VAFB Girl Scout please call Debbie at 734-6984. Cookies are \$4.00 per box; booth sales at the Commissary, BX and Post Office areas will be held in March on the weekends.

j. Vandenberg Spouses' Club Event: Join the Vandenberg Spouses' Club for a night of Bunko with a Mardi Gras theme on Tuesday, 8 Feb 05, at 1900 at the Pacific Coast Club. Cost is \$10.00 and includes dinner. Please RSVP to Leigh Ann by 4 Feb 05 at 734-1911.

k. Central Coast Catholic Single Young Adults: Are you Single? Between the ages of 21- and 40-yrs-old? And looking for a place to meet other Catholics with similar interests? For future event information, please call 264-4659 or e-mail CCCSYA for details. (CCCSYA)

Chapel: (30SW/HC, 6-5773)

a. Worship Schedule:

| | | | | | | | |
|-----------------------|----------|-----------|----------|-----------------------------|--------|------|----------|
| Catholic Mass: | Saturday | 1700 | Chapel 2 | Protestant Services: | | | |
| Confessions | Saturday | 1615—1645 | Chapel 2 | Praise & Worship | Sunday | 0830 | Chapel 2 |
| Mass | Sunday | 1000 | Chapel 1 | Gospel | Sunday | 1130 | Chapel 2 |
| Daily Mass | Mon-Fri | 1130 | Chapel 2 | Traditional | Sunday | 1130 | Chapel 1 |

b. Vandenberg Jewish Community Classes: The Vandenberg Jewish Community is offering the following classes: Children's Hebrew and Bar Mitzvah classes, adult Hebrew and religion classes. Classes are held every Tuesday night at 1800 at the Vandenberg Religious Education Center. Please call Randee Van Ness at 734-3311, for more information or to enroll.

Global Hearts Group: (30SVS/SVMX, 30MSS/DPF, 30SW/HC)

a. Global Hearts Group: The Global Hearts Group is collaboration between the Family Support Center, Chapel and Services Squadron. It is available to all active duty military families in which the member is deployed, deploying, on a remote, or on a 30+ day TDY. Please contact TSgt Sheila White, 6-0039 or SSgt Bethany Lopez, 6-5496 for more details. (30SVS/SVMX)

b. Operation Sweet Dreams: This is an ongoing service for our deployed/deploying members. Just contact the Family Support Center to get a picture of your family on a pillowcase. Please contact TSgt Sheila White, 6-0039 or SSgt Bethany Lopez, 6-5496 for more details. (30SVS/SVMX)

c. Deployed Spouses Night: Deployed Spouses Night is at Breakers Dining Facility every Thursday at 1800. Please contact TSgt Sheila White, 6-0039 or SSgt Bethany Lopez, 6-5496 for more details. (30SVS/SVMX)

d. Lawn Care Service: A volunteer is needed to be the POC for the Lawn Care Service that is provided for the families of Deployed Airmen. The POC would be in charge of designating new families to an established Team and setting up the schedules for the squadron volunteers. Please contact TSgt Sheila White at the Family Support Center, 6-0039, for more information. (30SVS/SVMX)

Family Support Center: (30MSS/DPF, 6-0039) To pre-register for all classes, workshops, and seminars, call the designated point of contact, or visit [Team Vandenberg's PHP-IDS](http://TeamVandenberg'sPHP-IDS).

a. Office Hours: Family Support Center's customer service hours are 0800—1600 except Mondays when the center is closed for staff training 0730—0930. Personnel requiring *emergency* Air Force Aid will be assisted; call 6-0039.

b. BabyMeet: If you are pregnant or the parent of a baby between the age of newborn to 2 years, this is an opportunity to get together with other families for discussions and socialization. This group meets every Wednesday, 0900—1000 at the Base Library. For more details call Katie at 734-6758 or Anna at 734-6606.

c. Playtime for Tots: They meet Friday mornings 1000—1100 at the Religious Education Center. This playgroup is for parents and their children ages 2 to 5. For more information call Jill at 757-9044.

d. Readiness Briefings: Readiness Briefings will be conducted every Thursday 0900—1000 at the Family Support Center. Please contact TSgt White at 6-0039 for more information.

Health and Wellness Center: (30MDG/HAWC, 6-2221)

a. Tobacco Cessation Class on CD: The HAWC offers a take home version of the Tobacco Cessation Class for individuals who are unable to attend the Wednesday noon classes. Registration takes approximately 30 minutes. For more information, please call 6-2221.

b. HAWC Gym: The HAWC has an onsite gym for use by current HAWC patients. The gym is open to the public **only** on Fridays. Showers are available but you must provide your own towel. HAWC gym hours are 0730—1600. For more information about HAWC activities, please call 6-2221.

Life Skills Support Center (30MDG/SGOH/6-5338)

Anger Management Classes: An anger management class will be available on Monday, 31 Jan 05, 1400—1600 at the Health And Wellness Center (HAWC). We will cover the early signs of anger, how your anger style was learned, self angering thoughts and cover strategies to reduce and control anger. To register, please call Margarita Olimpio at 6-5338. (30MDG/SGOH)

30th Services Squadron: (30SVS/SVK, 6-0276)

a. Vandenberg Base Chess Tournament: Calling all chess players—Services is preparing for the next Base Chess Tournament! First planning meeting will be held at the Vandenberg Center Thursday, 27 Jan 05 at 1630. For more information, contact Lynn Warner at 6-0276. (30SVS/SVK)

b. Services Weekly Bulletin: Check out the Services [Weekly Bulletin](#) found on our own 30th Services Squadron website. (30SVS/SVK)

Education Center: (30MSS/DPHE, 5-5904)

a. Community College of the Air Force (CCAF) Deadline for Spring Graduation: You must have all of your documentation, including transcripts, to CCAF at Maxwell by 23 Feb 05 to be included in the Spring CCAF Graduation. You must also contact Base Education to request submission for degree candidacy by 23 Feb 05. You may not be submitted as a degree candidate until all documentation is at CCAF. Contact Kathy Moran at 5-5905 for more information. (30MSS/DPHE)

b. New Allan Hancock College Classes: Space 104 - Quality Management Control & Safety will be offered at the Allan Hancock College Lompoc campus beginning 24 Jan 05. **Space 128** - Materials & Processes will be offered at the Allan Hancock College main campus in Santa Maria beginning 27 Jan 05. These classes are part of Allan Hancock's new program "Electronics Technology - Space Operations." This A.S. degree is part of the new, nationwide National Science Foundation SpaceTEC grant initiative. For more information, please visit the [SpaceTEC website](#). Walk through registration is 18-19 Jan 05. Late registration takes place 24-27 Jan 05 and 31 Jan 05—3 Feb 05. Also, the following classes will be offered online this spring: Digital Devices and Circuits, PC Care and Upgrade, and Fundamentals of AC and DC Circuit Analysis.

c. Embry Riddle Aeronautical University: ERAU offers associate and bachelor degree programs in Professional Aeronautics (ASPA/BSPA) and Technical Management (ASTM/BSTM). We also offer three graduate programs: Master of Science in Management (MSM), Masters of Business Administration in Aviation (MBA/A) and Master of Aeronautical Science (MAS). The MAS has eight specializations including Safety and Space. The graduate classes are offered at our off base location at 3875F Constellation Road, Lompoc. For current information regarding registration, admissions and our programs call the office at 805-734-4076 or 606-6557. Registration for resident classes begins 28 Feb 05 and lasts until classes begin 14 Mar 05. Additionally we have an extensive online catalog and over 150 locations worldwide. The next online term begins 15 Feb 05 for undergraduates and 7 Mar 05 for graduates with registration due two weeks prior to course beginning. Apply [online](#) to make applying to Embry-Riddle a snap! Stop by and see us in the Education Complex, 144 Wyoming Ave. Room A-1. Office hours are Monday—Thursday, 0830—1730 and Fridays, 0800—1200, or email the [Embry Riddle Vandenberg Center](#). (ERAU)

Computer Training: (InDyne, 6-3771)

a. Personal Computer Systems Training: Learn Introduction to Computers—a basic class for beginners; Word 2003; Word Advanced; Excel 2003; Excel Advanced; PowerPoint 2003; Access 2003; Project 2000; Publisher 2003; Outlook 2003; and LAN Access Training (a class specifically for those in process of getting an e-mail account). Call 6-3771 for more details, or e-mail: [James Wooding](#). **Note:** Walk-ins are always welcomed! **NOTE: To register for Workgroup Manager classes, contact TSgt Debra Wheeler.**

b. Computer Tip: Does your Outlook mailbox need a quick cleanup? To clean up your mailbox, on the **Tools** menu, click **Mailbox Cleanup**. Select **options** to find items that are **old or large** and then **move or delete** them. Click **AutoArchive** to move old items to Archive Folders, or click **Empty** to permanently delete items from your Deleted Items folder.

c. Scheduled Classes: Note: Walk-ins are always welcomed!

| Class | Date(s) | Time | Bldg |
|-------------------------------|-----------|-----------|-----------|
| Outlook 2003 - New Features | 26 Jan 05 | 1130—1230 | Bldg 9360 |
| Certification & Accreditation | 26 Jan 05 | 0800—1130 | Bldg 6525 |

| | | | |
|-------------------------------------|-------------|-----------|-----------|
| Defense Message System 3.0 | 27 Jan 05 | 0800—1100 | Call |
| Word - Styles & Table of Contents | 28 Jan 05 | 1130—1230 | Bldg 9360 |
| LAN Access Training | 28 Jan 05 | 0800—1100 | Bldg 9360 |
| Office - Object Linking & Embedding | 31 Jan 05 | 1130—1230 | Bldg 9360 |
| Photoshop Elements | 31-4 Feb 05 | 1300—1600 | Bldg 9360 |
| Word 2003 Advanced | 31 Jan 05 | 0800—1100 | Bldg 9360 |
| LAN Access Training | 1 Feb 05 | 0800—1100 | Bldg 9360 |
| Outlook - Rules & Organizing Email | 2 Feb 05 | 1130—1230 | Bldg 9360 |
| Pocket PC | 2 Feb 05 | 0800—1100 | Bldg 9360 |
| Intro to Computers | 3 Feb 05 | 0800—1100 | Bldg 9360 |
| LAN Access Training | 4 Feb 05 | 0800—1100 | Bldg 9360 |
| Excel - Conditional Formatting | 4 Feb 05 | 1130—1230 | Bldg 9360 |
| LAN Access Training | 7 Feb 05 | 0800—1100 | Bldg 9360 |
| Word - Forms & Tables | 7 Feb 05 | 1130—1230 | Bldg 9360 |
| Access 2003 Basic | 7-11 Feb 05 | 1300—1600 | Bldg 9360 |
| Workgroup Managers Course | 7-11 Feb 05 | 0800—1600 | Bldg 6510 |
| Excel 2003 Basic | 8-11 Feb 05 | 0800—1100 | Bldg 9360 |

Items for Sale:

For Sale: 2004 Saturn Vue Redline, 5dr SUV, silver. 250hp V6, AWD, A/C, Tinted windows, factory alarm, CD, 18" wheels, ABS, and more. Less than 11K mi. w/service records. \$23,500/obo. Call 757-8307.

For Sale: 2003 Nissan 350Z, Touring Edition, pearl white, all options except navigation, 6 speed, 23K miles, excellent condition. \$27,000/obo. Call 737-1621.

For Sale: 2001 Dodge Ram 1500 SLT Laramie w/off-road pkg. 5.9L V8, 4x4 w/4.10 gears & factory 2" lift, A/C, CD, alarm, truck box, bed liner, tow pkg. 70k miles w/warranty. Asking \$17,500. Call 736-6031.

For Sale: 2001 Ford F150 XLT Super Crew Cab, 5.4L, auto w/overdrive, running boards, CD, A/C, CC, PW, PD, PM, PS, PB, dual airbags, ABS. \$16,000/obo. Call Steve at 245-0701.

For Sale: 2000 Mazda Protege, 4dr, black, 44K miles, clean, new tires and brakes, excellent running condition, CD w/ Remote. Only \$7500/obo. Will negotiate price. FMI, call 734-6612

For Sale: 2000 GMC Sonoma w/extended cab, 3dr. tan, 85K, good shape, power windows, tilt, cruise, air, CD/cassette, and keyless entry. Asking \$7,500. Call 734-0609.

For Sale: 1997 Ford Escort, 4dr, silver, new brakes & tires, keyless entry, AM/FM/tape, 110K, well maintained, asking \$1,850. Call 734-0609.

For Sale: 1969 VW Beetle. Fairly new 1600 cc engine runs great. Body is very straight, but needs some restoration. Very dependable car, asking \$800. Call 734-3529 evenings/weekends.

For Sale: 2002 KTM 400SX 4-stroke motocross motorcycle. Great condition, lots of new parts, ready to run. Includes full set of gear (helmet, jersey, pants, and boots). Must sell, \$2600/obo. Call 588-4953.

For Sale: Full size pickup tool box, Dodge red, single door, hinged on front, \$75; queen-size bed, includes box spring, mattress, metal headboard, and frame, \$75. Call 736-0588.

For Sale: 25" Zenith TV, perfect, 5 years old, \$55; Nordic Track w/HR monitor, \$100; Kenmore elec. dryer, \$40; Panasonic 1000W microwave, some cosmetic damage, but works perfectly, \$12. Call 733-1975

For Sale: Neutral colored 7' drapes w/ hardware, covers four 8' wide windows and one sliding glass door, \$90. Steel work ramps for car, \$5; Universal fit bike rack, \$8. Call 733-1975.

For sale: Electric Kenmore dryer, 90 series, white. Excellent condition, \$75. Call Jeanne at 736-2637.

For Sale: Bedroom dresser w/mirror, two nightstands, and headboard, \$75; oak futon frame, \$75; girls'/women's bikes, \$20 ea. FMI call 737-4477.

For Sale: Frigidaire Ultra Quiet III portable dishwasher that will convert into a built in, depending on your needs. Used only 6 months then PCS'd. Bought for \$450, will sell for \$200. Call 734-1417.

For Sale: Barbie Jeep, \$150; (2) girls' bikes (one with training wheels), \$10 each; Graco stroller w/infant seat and base, \$35; 2 forward facing car seats, \$10 each. Call 734-0379.

For Sale: Graco Metropolitan Quattro Tour LX stroller, xln condition, asking \$90. Instep AR260 swivel double jogging stroller, xln condition, asking \$150. FMI, please call 734-3340 after 1700.

For Sale: 8-person octagon hot tub w/rebuilt pump, needs new cover, \$1500/obo. Engine stand and cherry picker, \$200/obo. Call 734-0103, ask for Tad.

For Sale: 3 stone diamond ring, YG & platinum, \$1000/obo; baguette & round diamond tennis bracelet, \$600/obo; 2 row diamond ring, WG, \$100, Star Wars Galaxy for PC w/strategy guide, \$30. Call 734-2858

For Sale: Male purebred Beagle, 16-weeks-old, house-trained, accessories included (kennel, toys, etc.), 1st & 2nd shots complete, \$200/obo; Graco "Travel Pack and Play" bassinet, like new, \$25. FMI call 734-9801.

Free: 2-year-old yellow Lab. Great with kids and other animals. Climbs 6-foot privacy fence. Loves to play fetch and swim. Contact Brian at 734-0269.

Free: Black glass door TV stand. Call 734-9801.

Found: Pair of eyeglasses behind the Base Post office, call 478-5634.